

EX ANTE PUBLICITY – MIDDLE VALUE CONTRACT - Venue for the IHI Brokerage Event 2024 -

1 Description of the contract

The IHI Programme Office (IHI JU or IHI) seeks to launch a middle value procedure for the signature of a service contract for the provision of a venue for the IHI Brokerage Event 2024 and related services (i.e. catering) on the 12 and 13 November 2024 in Brussels.

1.1 Scope:

The IHI JU is a public-private partnership between the EU represented by the European Commission and the European life science industries. Our main goal is to support research activities to:

- turn health research and innovation into real benefits for patients and society;
- deliver safe, effective health innovations that cover the entire spectrum of care – from prevention to diagnosis and treatment – particularly in areas where there is an unmet public health need;
- make Europe's health industries globally competitive.

To help our stakeholders build strong, effective consortia and in order for them to submit relevant project proposals, the Communications and Institutional Relations Unit is organising an annual brokerage event that will bring together 400 representatives from academia, the pharmaceutical industry, patient organisations, institutions, healthcare and research organisations, SMEs and other industries.

The objective of this call for tenders is the provision of a centrally-located venue for the organisation of the IHI Brokerage Event 2024. This event will take place in Brussels over two full days on 12 and 13 November 2024.

This ex-ante publicity is the first stage of a negotiated procurement procedure below €143 000.00 with a minimum of five candidates, through which IHI JU may award the above-mentioned contract. The purpose of this notice is to support IHI JU in the selection of the list of candidates to be invited to submit an offer for the contract. Please note that offers submitted in the subsequent negotiated procedure with a value above €130,000.00 will be rejected.

2 Participation in this call for tenders

Participation in this procurement procedure is open on equal terms to all natural and legal persons coming within the scope of the Treaties. It is also open to all natural and legal persons established in Overseas Countries and Territories (OCT) as listed in the Annex II of the TFEU and to all natural and legal persons established in Iceland, Norway, and Liechtenstein, as per the EEA Agreement.

All economic operators interested in providing the above services should send a declaration of interest by 5 June 2024, 17:00 Brussels time, by e-mail to:

e-mail address: procurement@ihi.europa.eu

Subject: Ex Ante Publicity – Middle Value Contract – Venue for the IHI Brokerage Event 2024.

Length of the declaration of interest: 300 word maximum.

Interested economic operators should demonstrate their ability to provide the relevant services. This information will be assessed to select suitable candidates. All interested economic operators will be informed of the decision of the IHI JU. The request for offers and related documents will be provided by e-mail only to the selected candidates.

Please note that IHI JU reserves the right to modify the conditions or to cancel the negotiated procedure. In case of cancellation, all interested economic operators would be informed of this decision. We look forward to receiving your declaration of interest. Economic operators who do not express their interest before the deadline and to the address above will not be invited to submit an offer. The latter restriction will not apply to economic operators directly invited by IHI JU.

Indicative date for launching the procedure (sending out the invitations)¹: 5 June 2024.

¹ These dates are for indicative purposes only and do not constitute any obligation for the contracting authority. The exact deadlines, e.g. the deadline for the submission of tenders, will be indicated in the invitation to tender.