

- IHI JU contributing partners - who, why, what and how?

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Before we start...

- We are recording this session, and it will be published on the IHI website. We will also publish the presentation slides.
- If you want to ask a question, please use the Q&A function on the right corner of your screen.
- This webinar is on contributing partners only! We will NOT talk about Call topics or IHI rules and procedures.

For info on the open calls, visit:

- Call 9: www.ihi.europa.eu/apply-funding/ihi-call-9
- Call 10: www.ihi.europa.eu/apply-funding/ihi-call-10
- Catch up on the IHI call days: www.ihi.europa.eu/news-events/events/ihi-call-days-call-9-10

Outline

1. Who? – who can and who cannot become a contributing partner?
2. Why? – what are the benefits of becoming a contributing partner?
3. What? – what can and what cannot a contributing partner bring into a project?
4. How? – application process in single-stage and two-stage calls and assessment of applications by the IHI JU Governing Board



Who?

Who are IHI JU contributing partners? (1/2)

The '**contributing partner**' category was created with the goal of opening up IHI JU to a wide range of stakeholders who may want to → contribute strategically to the achievement of the IHI objectives → without becoming 'full' IHI JU's members

IHI JU contributing partners:

- ❖ are able to make a meaningful, key contribution to the strategic & specific objectives of IHI JU in its **specific area of research**
- ❖ act as an investor (similar to the IHI private members) - invest their own resources (researchers' time, laboratories, data) or cash in a specific IHI JU project(s)
- ❖ their contributions work in a similar way to contributions of the constituent or affiliated entities of IHI JU private members

Who are IHI JU contributing partners? (2/2)

- ❖ both public and private organisations of various nature may consider becoming an IHI JU contributing partner*
 - ❖ each potential applicant must consider:
 - the **public-private component of the partnership**
 - the strategic and specific objectives of IHI JU
 - the nature of the planned contributions to a call or a project
 - and more specifically the **obligations resulting from the participation in the consortium** implementing an IHI project
- have a look at our [Strategic Research and Innovation Agenda](#)

To sum up → participating in IHI JU should always reflect a **strategic engagement of the CP**

*Examples of contributing partners may include philanthropic organisations and charities that run their own research programmes, as well as legal entities and private companies working in sectors related to IHI JU such as ICT, MedTech, imaging, diagnostics, animal health, etc.

Who **can** apply to become an IHI JU contributing partner?

Any country, international organisation or legal entity* can apply to become a contributing partner provided that:

- they can demonstrate they contribute to the **strategic and specific objectives** of IHI JU in its specific area of research;
- they accept the **legal framework** of IHI JU (and Horizon Europe**) → submit a letter of application (*the scope of CP's engagement: contribution in-kind and/or cash, activities and duration*);
- they follow the procedure for submitting the application letter (different in single-stage and two-stage calls!).

*other than a constituent or an affiliated entity of a private member of IHI JU!

**this includes the acceptance of the provisions of the Model Grant Agreement for Horizon Europe

Who **cannot** apply to become an IHI JU contributing partner? (1/2)

An entity which:

- is a private member of IHI JU →




or:

- is a constituent or an affiliated entity of a private member; or
- is affiliated via another organisation (*for example a national or regional association*) – *but they may join a project directly without a need for the contributing partner application process*

How to check this? The websites* of private members include the lists of their corporate members, national associations and other entities which are their constituent and affiliated entities

If in doubt, contact the private member directly!

An example of an applicant CP who is in fact a private member?

- ❖ an Irish pharmaceutical company is interested in becoming a contributing partner but they are a member of an Irish national association for medical technology companies
- ❖ That Irish association is a member of  MedTech Europe
from diagnosis to cure
- ❖ this might make the Irish company an affiliated entity of MedTech Europe, a private member of IHI JU
- ❖ this Irish company cannot apply to become a contributing partner → BUT
- ❖ instead they join a project as a private member and contribute IKOP (*without the need for the application process*) → the contribution also counts for the 45% eligibility

Important note: If an applicant contributing partner is unsure whether they are an affiliate or not, they should [contact the private members directly](#).

The IHI office cannot check this for you!

Who **cannot** apply to become an IHI JU contributing partner? (2/2)

Also, an entity:

- whose contribution is not eligible according to the Horizon Europe rules (*we will talk about this later in detail*)
- which is not in the position (*financially and operationally*) to meet all the obligations of the Horizon Europe model grant agreement and to provide the envisaged in-kind contribution to the project (*may be rejected by the IHI JU Governing Board*)



Why?

IHI JU Contributing Partners

Your chance to contribute at strategic level to the IHI aim of getting new cross-sectorial innovations to the patients



IHI JU contributing partner many benefits:

- ✓ **Leverage funding:** in many cases, contributions from contributing partners can be matched by EU contributions to the project.
- ✓ **Networking:** as a contributing partner, you will be part of the wider collaborative health innovation ecosystem of IHI JU.
- ✓ **Mutual learning / sharing expertise:** participants in IHI projects may gain access to other resources and infrastructures such as large biobanks, laboratories, clinical centres and databases.
- ✓ **Visibility:** IHI projects regularly publish research in prominent journals and present their results at international conferences. This allows all participants in a project to build their reputation and visibility on an international level.

More info? Read the CP Guide

<https://www.ihj.europa.eu/shape-our-future-research/become-contributing-partner>

2 types of calls for proposals: role of contributing partners

CROSS-SECTORIAL PUBLIC-PRIVATE PARTNERSHIPS

single-stage

Broad topic, not specific to one single product/technology/solution

Applicant consortia in single-stage calls are composed of industry partners (which may include private members and contributing partners) and public partners (as in regular Horizon Europe calls)

Proposed budgets must include at least 45% in-kind/cash contribution (e.g., 10M total budget: at least 4.5M in-kind/cash provided by private members and/or contributing partners, if any)

two-stage

Topics and budget are determined by the pre-identified industry consortium which may include also contributing partners (listed in the topic text)

Applicant consortia of beneficiaries requesting funding submit a short proposal at the first stage of a two-stage call

The successful applicant consortium joins with the pre-identified industry consortium in the second stage of a two-stage call

Pre-identified industry consortium members and contributing partners are not eligible for funding

*more info - please refer to

https://www.ih.europa.eu/sites/default/files/IHI_Guide_for_Applicants.pdf

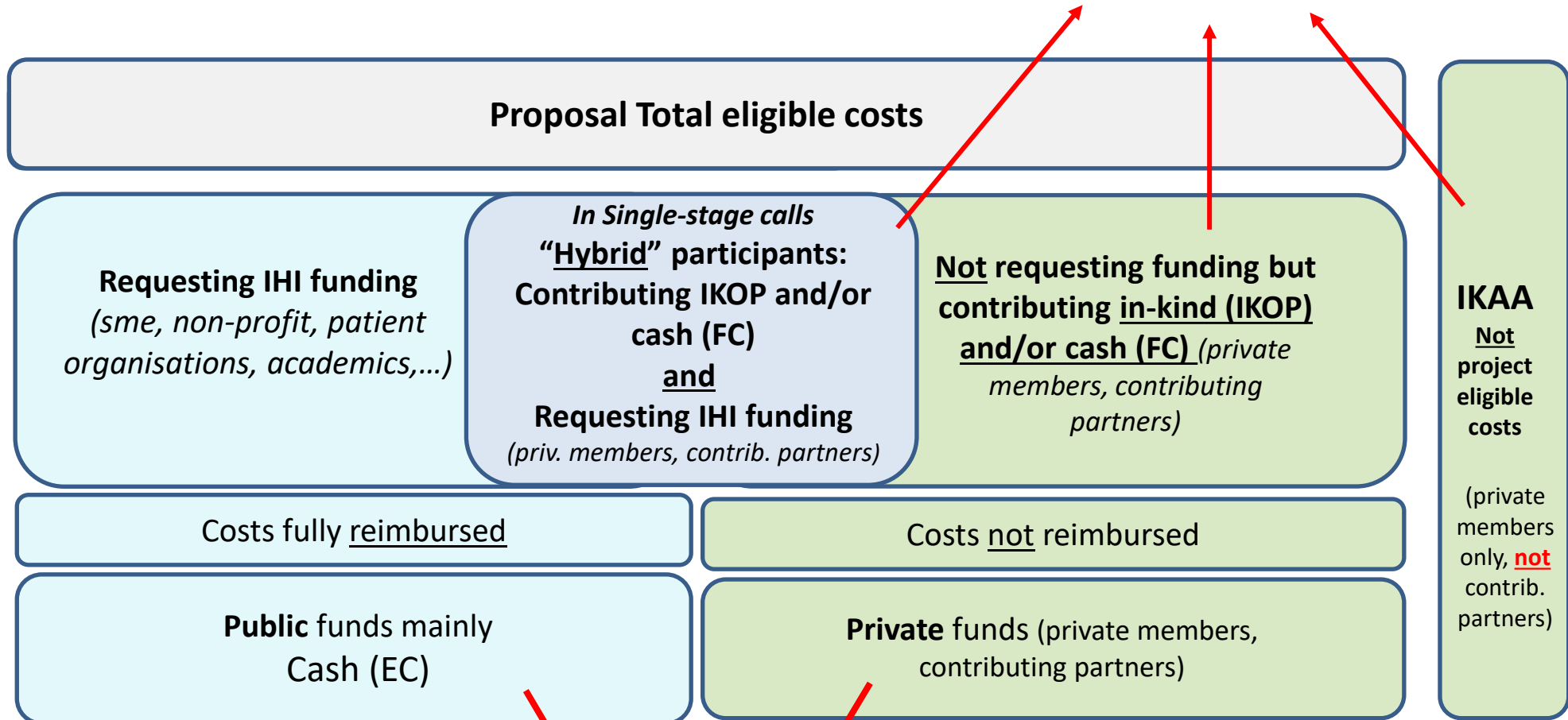


What?

IHI Proposal budget

Minimum 45% contribution

(IKOP + FC + IKAA) ≥ 45% of action's (eligible costs + IKAA)



Incurring by entities

Costs covered by



Co-funding principle



MedTech Europe
from diagnosis to cure



Vaccines Europe
An industry for healthy lives



COCIR
Advancing Healthcare

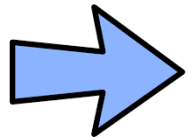


and contributing partners

Min 45% contribution

*Private members and/or contributing partners must contribute at least **45%** of the action's eligible costs and costs for additional activities*

(IKOP + FC + IKAA) \geq 45% of action's (eligible costs + IKAA)



Annex to the budget and types of participants verifies automatically if your proposal reaches 45%

If threshold not reached collectively → (full) proposal NOT evaluated

Min 45% contribution

- Coordinator of the proposal must submit a [Declaration](#) (Annex) to confirm that the required 45% contribution will be provided
- 45% can be reached with only one or two contribution types (e.g only with IKOP)
- 45% must be maintained during project implementation
- Prudent approach recommended for proposals: aim for 50%



- What types of contributions?

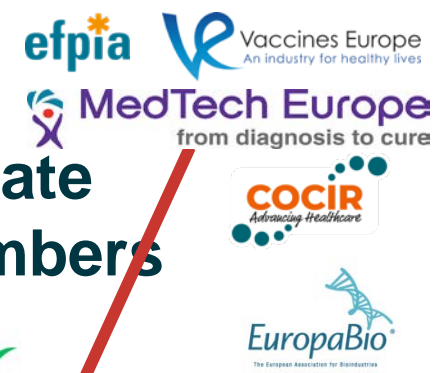
Contributions types

- **IKOP** - In-kind contributions to Operational activities
- **FC** - Financial contributions
- **IKAA** - In-kind contributions to Additional Activities

Contributing Partners



Private members



Contributing partners can contribute IKOP or FC or both, but not IKAA.

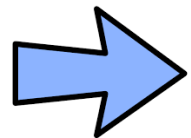


IKOP

In-Kind contribution to Operational activities

IKOP

- Consist of eligible costs incurred in implementing project tasks (foreseen in the DoA)
- Not reimbursed by IHI
(personnel costs, subcontracting costs, other direct costs, ...)
- Only eligible costs can be considered IKOP



Make sure all costs comply with the eligibility conditions of HE
(Art 6 of MGA)

HE cost eligibility conditions (Art 6.1 MGA)

Costs must be:

- **Actual** (real)
- Incurred during the project lifetime (start date – end date)
- **Connected** to the action and **necessary** for its implementation
- Foreseen in the estimated **budget**
- **Reasonable**, justified

...

HE cost eligibility conditions (Art 6.1 MGA)

- ...
- Identifiable and **verifiable** (auditable*)
 - **Incurred** by the entity and recorded in its **accounts**
 - In line with **usual** cost accounting **practices** of the entity
 - In line with the **accounting standards** of the country where the entity is established
 - Comply with the applicable **national law** on taxes, labour and social security

*Certification of costs by independent auditor required at project end if (IKOP+FC) ≥ EUR 430 000 or requested IHI funding ≥ EUR 430 000

Examples of costs (not) eligible

Software licence fees:

- ✗ Software developed by the entity and licence fees are to valorize its use by the consortium → missed business opportunity, not a cost
- ✓ Licence fees paid by the entity during the project implementation

Data

- ✗ Pre-existing data: represents a scientific value but is not a cost recorded in the accounts of the entity during project implementation
- ✓ Costs for generating/harmonising/transforming data or other actions on data are eligible costs

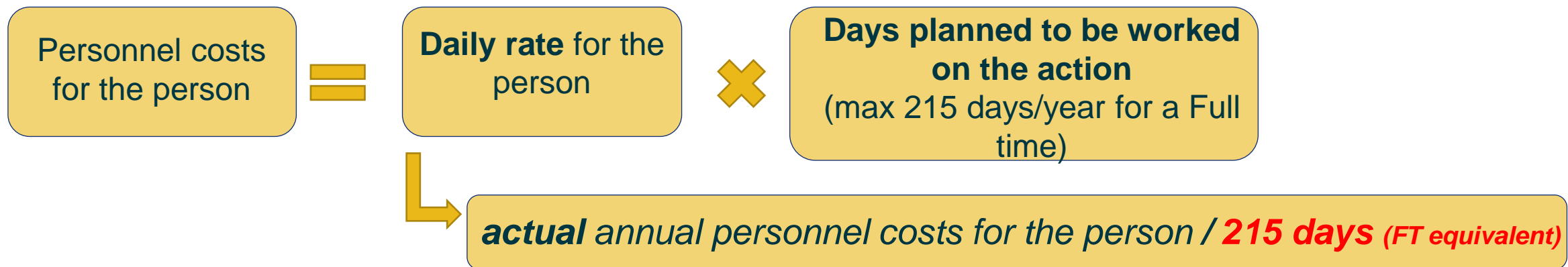
Cost categories

- Personnel costs (employee, in-house consultant, seconded personnel,...)
- Subcontracting costs (outsourced project tasks)
- Purchase costs (travel, equipment,...)
- Indirect costs (25%)

Personnel costs [\(art 6.2 A in MGA\)](#)


Cost of employee (most common case)

Option 1: Use of actual costs (HE calculation method)



Option 2: Use of average personnel costs (unit cost) if according to the entity's usual cost accounting practices

Personnel costs [\(art 6.2 A in MGA\)](#)

 Examples of calculation methods for Personnel costs are available in the [HE annotated model grant agreement](#)

In all cases:

keep records of days worked on the project

[\(declarations](#) signed monthly by the person and his/her supervisor, unless another reliable time-record system is in place)

Subcontracting costs [\(art 9.3 and art 6.2 B in MGA\)](#)

- The CP contracts a third party to work on project task(s)
- Contractual link between the subcontractor and the CP based on business conditions as it includes a profit margin for the subcontractor
- Selection of subcontractor: the CP should follow its usual internal practice, ensure best value for money (or lowest price if appropriate), transparency, no conflict of interest
- Keep records: contract, invoice, documentation justifying the subcontractor selection

Purchase costs [\(art 6.2 C in MGA\)](#)

- Travel, accommodation and subsistence (in line with the internal travel policy, if any)
- Equipment (depreciation cost – part used for the project)
- Other goods, works or services, if necessary to implement the project

Indirect costs [\(art 6.2 E in MGA\)](#)

- Fixed flat rate: **25%** of the direct costs (excluding subcontracting costs)
- For **all** participants, including contributing partners
- No indirect costs should be included in the other costs categories (no double counting allowed)

How to calculate IKOP?

Single-stage calls:

IKOP = (total eligible costs - requested IHI funding, if any)

CP may request IHI funding (if eligible)

Two-stage calls:

IKOP = total eligible costs

CP normally not eligible to receive IHI funding as pre-identified in topic text

IKOP includes 'EU' and 'Non-EU' IKOP

- 'Non-EU' IKOP is the part of IKOP incurred in third countries **outside** the EU or associated countries to Horizon Europe
- The EU: 27 countries
- [HE Associated Countries \(AC\)](#): (as of 20.12.2024)
 - **19 HE associated countries**: Albania, Armenia, Bosnia and Herzegovina, Canada, Faroe Islands, Georgia, Iceland, Israel, Kosovo, Moldova, Montenegro, New Zealand, North Macedonia, Norway, Serbia, Tunisia, Türkiye, Ukraine, United Kingdom
 - **Ongoing negotiations**: Morocco, Republic of Korea, Switzerland
- IKOP incurred in US... is '**Non-EU**' IKOP
- IKOP incurred in UK, Canada...is '**EU**' IKOP
- IKOP incurred in Switzerland...is '**EU**' IKOP in IHI proposals of call 9 and call 10
(but switch to '**Non-EU**' IKOP if the association agreement not signed by GA signature date)

Limitation of 'Non-EU' IKOP

- Max **20%** non-EU IKOP at **programme level** (in all projects together)
 - For some IHI Calls: **specific limit per project** set in the Call text
 - Call 9: max **20%** non-EU IKOP per proposal
- If more than 20% in proposal → in case the proposal is selected, during grant preparation stage, non-EU should be reduced to maximum 20% and the minimum of 45% contribution maintained.



Financial Contributions (FC)

Financial contributions (FC)

- Cash paid by a contributing partner to a beneficiary to support (a part of) its project eligible costs
- Count for the 45% threshold only if
 - the recipient of the FC is eligible for receiving funding
 - the FC covers eligible costs (art 6 MGA) and not already reimbursed by IHI
- Based on a legal agreement between the two parties
- Explained in Proposal (FC provider, FC recipient, activity to perform with the FC received) and set in estimated budget

What is your total contribution?

+ Personnel costs
+ Subcontracting costs
+ Purchase costs
+ Indirect costs
- IHI funding, if any

= **IKOP** (of which 'non-EU' IKOP, if any)

+ Financial contributions, if any (FC)

= **TOTAL contribution** (IKOP + FC)

Financial table
in the
CP application letter



How?



- Applying to become a contributing partner in single-stage calls

Preparing your CP application in single-stage calls as part of a proposal (1/5)

Step 1:

- ✓ Check that your organisation is not affiliated to an IHI JU private member
- ✓ Check that your planned contribution to IHI JU is eligible (art 6 MGA)



Step 2:

Read our [guide for contributing partners](#) which describes the application process in detail and explains how the contributing partner system works in practice (including deadline for application!)

Step 3:

Download the most recent [template of the application letter for single-stage calls](#) from our website and fill it in:

<https://www.ihj.europa.eu/shape-our-future-research/become-contributing-partner>

Preparing your CP application in single-stage calls (2/5)

Step 3: the template of the application letter for single-stage calls:

- ✓ it is compulsory! an updated version regularly published
- ✓ 4 parts of the letter - description of:

Part 1 - the applicant contributing partner

your legal details, PIC number, details of your organisation, but also its mission and objectives

Part 2 - contribution to IHI JU's objectives

your contribution to the strategic objectives of IHI JU and the topic you apply for

All parts are compulsory!

Chair of the IHI JU Governing Board
c/o the IHI JU Programme Office
IHI JU, TO 56, 1049 Brussels, Belgium

[Place, date]

Re: [IHI JU Call No / Topic No, Topic title]

Dear sir/madam,

On behalf of [Organisation Name] of [Registered Address] and in accordance with Council Regulation (EU) No 2085/2021 of 19th November 2021 establishing the Joint Undertakings under Horizon Europe and repealing Regulations (EC) No 219/2007, (EU) No 557/2014, (EU) No 558/2014, (EU) No 559/2014, (EU) No 560/2014, (EU) No 561/2014 and (EU) No 642/2014 and specifically Articles 9, 17, 116, and 118 therein;

we wish to apply to become a contributing partner to the IHI JU Joint Undertaking.

Part 1 - Description of the applicant contributing partner

[Please insert an introduction to the applicant contributing partner:

- the full name and legal form, full address and place and country of establishment;
- full name and email address of the contact person of the applicant contributing partner;
- if you have a PIC number, you should also state it here.

The introduction should also describe your organisation, including your mission and objectives.]

Part 2 – Description of the applicant contributing partner's contribution to IHI JU's objectives

2.1 Contribution to the strategic objectives of IHI JU

[Refer to the IHI JU general and/or specific objectives as described in the [IHI JU Strategic Research and Innovation Agenda](#) and explain how your participation as a contributing partner in proposal [insert proposal acronym] will contribute to the overall achievement of IHI JU's objectives.]

2.2 Contribution to the IHI JU topic [insert number] titled: [insert full title of the topic]

[Explain briefly how your contribution to the proposal is relevant for the achievement of the objectives/outcomes of this particular topic.]

Preparing your CP application in single-stage calls (3/5)

Step 3: the template of the application letter for single-stage calls:

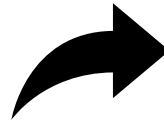
Part 3 - contribution to the proposal

add a general description of your proposed contribution AND fill in the **financial table** (in line with the data in the proposal!)

Part 4 – declarations

your acceptance of the legal framework, confirming you will meet the commitments related to being a CP

All parts of the letter are compulsory!



Category	Total amount (EUR)	Out of which non-EU IKOP ¹ (EUR)	Brief explanation (Specify relevant work package(s))
A. Personnel costs² (in line with Article 6.2.A of AGA , pages 45-64)			
B. Subcontracting costs (in line with Article 6.2.B of AGA , pages 70-73)			
C. Purchase costs (Equipment, travel and subsistence, other goods, works and services) (in line with Article 6.2.C of AGA , pages 74-92)			
D. Indirect costs³ (25% of (A+C))	<i>[insert indirect costs: (25% of (A+C))]</i>	<i>[insert indirect costs: (25% of (A+C))]</i>	
E. Requested IHI JU funding <i>if applicable</i>		N/A	
Total in-kind contribution to operational activities (IKOP) [(A+B+C+D)-E]	<i>[insert total IKOP: [(A+B+C+D)- E]⁴</i>	<i>[insert Total non-EU IKOP: (A+B+C+D)</i>	
Financial contribution (FC), if any		N/A	Beneficiary ⁵ in the consortium who will receive the FC to work on the action:

Preparing your CP application in single-stage calls (4/5)



Step 4:

Download the [checklist](#) for the application letter for single-stage calls

- ✓ the checklist is designed to help you make sure that your letter contains all the compulsory elements
- ✓ the checklist follows the structure of the application letter template – will help you write it!
- ✓ before finalising and submitting your letter make sure that all the items on this checklist are ticked



Checklist for preparing an application letter to be an IHI contributing partner via a single-stage call for proposals

This checklist is designed to help you write an IHI JU contributing partner application letter for IHI JU single-stage calls. For ease of use, the checklist follows the structure of the application letter template, the use of which is obligatory. It also highlights the relevant section(s) of the IHI guide for contributing partners where you can find more information.

All elements mentioned on the checklist must be included in your application. Before submitting your contributing partner application letter to IHI JU Programme Office please, make sure that all the items on this checklist are ticked.

If you have any questions, please refer to the IHI guide for contributing partners, which can be downloaded from the [IHI website](#), or [contact](#) the IHI JU programme office.



Preparing your CP application in single-stage calls (5/5)

Step 5: Finalise the letter of application

How do I sign this letter? → two options

- print the final letter, sign it manually on paper with a handwritten signature, and scan it. Keep it! We might ask for it later; OR
- qualified electronic signature (QES) but only if in line with the European Union's eIDAS Regulation.

See the list of qualified trust service providers per EU member state on [the eIDAS website](#).

And who should sign it?

- only the legal representative of the applying entity who is properly authorised to sign in accordance with the applicable law. CEO? CFO?

Step 6: Send it within the deadline! How? See the next slide.

Important note: IHI JU office will submit your application to the GB only if your proposal is selected for funding.

Submission of applications in single-stage calls (1/3)



NEW! From call 9 in order for the in-kind contribution from a contributing partner to be counted towards the 45% threshold, a **final application** needs to be submitted as a part of the proposal!

- ❑ The applicant contributing partner must send the pdf of the final signed letter **to the coordinator of their proposal**
- ❑ The coordinators are responsible for uploading the final application letters in the EU Funding and Tenders Portal along with the rest of the proposal documents, as a part of the wider proposal
- ❑ If the proposal includes more than one contributing partner, the coordinator must prepare **one pdf document** containing all the contributing partners' application letters

The pdf must be uploaded in the appropriate section of the submission environment of the Funding and Tender portal as illustrated on the next slide

Submission of applications in single-stage calls (2/3)

NEW! Annex in the Funding & Tender Portal (as of IHI call 9)

The screenshot displays the 'Funding: Submission Service' interface. On the left, there are sections for 'Call data', 'Proposal data', 'Download Part B templates', and 'Support & Helpdesk'. The 'Call data' section includes call ID 'HORIZON-JU-IHI-2025-09-single-stage', topic 'HORIZON-JU-IHI-2025-09-05-single-stage', and action type 'HORIZON-JU-RIA'. A warning message states: 'Topic and type of action can only be changed by creating a new proposal'. The 'Proposal data' section shows acronym 'Test-Call-9-topic-5' and draft ID 'SEP-211114269'. The 'Support & Helpdesk' section contains buttons for 'Online Manual', 'IT How To', 'IT Helpdesk', and 'FAQ'. The main area on the right is titled 'Administrative forms (Part A)' and 'Part B and Annexes'. It features buttons for 'Edit forms', 'View history', and 'Print preview'. Below, a list of uploadable items is shown, including 'Part B *', 'Contributing partner applications', 'Declaration of in-kind contribution commitment', 'In-kind contributions to additional activities (IKAA)', 'Essential information for clinical studies', 'Annex Budget and Type of Participants *', and 'Ethics'. Each item has an 'Upload' button with a plus icon. A red box highlights the 'Contributing partner applications' row, with red arrows pointing to the 'Upload' button and the text 'Contributing partner applications'. At the bottom right, there are buttons for 'BACK TO PARTICIPANTS LIST', 'VALIDATE', and 'SUBMIT'.

Submission of applications in single-stage calls (3/3)

- My CP application submitted after the deadline for submission of proposals?
- My CP application submitted not as a part of the proposal?



Important! at the evaluation stage your contribution will not be counted towards satisfying the 45% in-kind **eligibility criterion** for that **proposal**

- I apply to join an ongoing IHI project? → e-mail your application to us
check the email address in the [Guide for contributing partners](#)

Important! 45% in-kind **eligibility criterion** needs to be maintained throughout the whole lifecycle of the project!

Avoid these common mistakes!



- ❖ Proposed contributions not eligible (make sure you read Article 6 of MGA!)
- ❖ Applicant affiliated to an IHI JU private member (*for example via a national association*)
- ❖ Mismatch → application letter vs the proposal
- ❖ Info on non-EU contribution missing. If zero → state zero

Other common mistakes?



- ❖ Template not followed or key information missing
- ❖ Letter not finalised: *f.ex. explanatory footnotes not deleted, not on the CPs' letterhead*
- ❖ Letter not signed and invalid:
 - unauthorised person signing
 - signed using a scanned (and not handwritten) signature
 - containing a digital / electronic signature that is not an eIDAS Regulation signature
- ❖ Letter past deadline and/or not included in the proposal → *if you wanted your contribution counted towards the eligibility of the proposal*

Prepare your letter in advance and talk with your coordinator!

Do not wait until the last day before the submission of proposals deadline!



- Applying to become a contributing partner in two-stage calls

CPs in two-stage calls (1/2)

- in **two-stage calls** → **pre-identified industry consortium**:
 - industry partners from the healthcare sectors
 - affiliated to private members of IHI JU
- contributing partners in two-stage calls:
 - **generally join the pre-identified industry consortium**, and
 - support a particular IHI JU topic and not a particular proposal
- hence, **call text can also** include:
 - the name of the contributing partner(s); and
 - indicative budget: CP's in-kind and/or financial contribution (which may be matched).

CPs in two-stage calls (2/2)

- ❖ To have a contribution matched by the IHI JU, the applicant CP:
 - has to submit their application letter prior to the finalisation of the call text
 - IHI JU may decide to match such contribution.
- ❖ What if a CP joins the pre-identified industry consortium after the call topic text has been published?
 - Must be agreed with the pre-identified industry consortium
 - IHI JU cannot at this point match the applying contributing partner's contribution anymore.

Preparing your CP application in two-stage calls

Follow the steps:

Step 1:

- ✓ Check that your organisation is not affiliated to an IHI JU private member
- ✓ Check that your planned contribution to IHI JU is eligible

Step 2:

Read our [guide for contributing partners](#)


Step 3:

Download the most recent [template of the application letter for two-stage calls](#) from our website and fill it in:
<https://www.ihj.europa.eu/shape-our-future-research/become-contributing-partner>

Additional declaration of a CP: confidentiality applicable, in particular, to: *call topic preparation and publication, proposal submission and evaluation, pre-identified industry consortium formation*

Step 4: (optional but recommended): Send your **draft** letter to the IHI Programme Office via [email](#) (*in Word*) for review

Step 5: Finalise the letter of application, taking into account the feedback of the IHI Programme Office and **send** your letter of application **within the deadline** (*if you would like to have your contribution matched*)



- The GB approval - participation in IHI JU projects

Assessment by the IHI JU Governing Board

The Governing Board of IHI JU will look at:

- ✓ **strategic relevance:**

- (1) whether the involvement supports the achievements of the IHI JU objectives (Council Regulation and [IHI JU Strategic Research and Innovation Agenda](#));

- (2) demonstrated relevance and potential added value of the proposed contribution (activities, duration and nature of contributions) of the applicant CP for the achievement of the IHI JU project;

- ✓ whether costs to be incurred by the applicant CP in implementing the IHI JU project fulfil the eligibility criteria as specified in the Horizon Europe Model Grant Agreement (Articles 6.1 and 6.2);

- ✓ other aspects on case-by-case basis (such as: financial or operational capacity of the applicant CP to provide the envisaged contribution, impact of the contribution on the programme level non-EU cap*);

NEW! Two-criteria approach for assessing CP applications by the GB

1. Is the applicant a potential 'partner'?

Demonstrate: → the ability to make a meaningful, key contribution to the strategic & specific objectives of IHI JU in its specific area of research

→ ability to act as an investor (similar to the IHI private members)

Keep in mind: IHI is a public-private partnership!

2. Is the applicant actually 'contributing'?

- the type / the nature of the contribution → does it meet the objectives of the IHI JU topic and/or project?
- the net value (EUR) of the contribution and eligibility (art 6.1 MGA)
- 'hybrid'* contributing partners? the net value (EUR) → contribution minus funding requested

More details? Read the [Guide for Contributing partners](#) chapter 4

*contributing partners in single-stage calls eligible for funding and requesting funding

After the assessment by the IHI JU Governing Board

- accepted or rejected → the GB always makes the final decision on the application
- no limitation on the number of topics or projects to apply
- to BUT each topic / project → a separate application and a separate GB's assessment

After the GB approval – read chapter 5 of Guide for contributing partners which describe in detail how approved CPs participate in IHI JU projects

Type of participant	Do they sign the grant agreement	Do they sign the consortium agreement
Contributing partner as a beneficiary* (point 2.4.1 CP Guide)	YES	YES
Contributing partner as an affiliated entity** (point 2.4.2 CP Guide)	NO	YES
Contributing partner as an associated partner** (point 2.4.3 CP Guide)	NO	YES

*It is expected that CPs established outside of EU / HE associated countries take up the role of beneficiaries.

** CPs taking up the role of AEs and APs do not sign the GA but are identified within.



- Points to remember

Points to remember

Contributing partners:

- **strategic relevance:** demonstrate relevance and potential added value of their proposed contribution for the achievement of the objectives of the IHI JU project – read about the GB assessment criteria
- costs incurred by contributing partners in implementing IHI projects fulfil the eligibility criteria as specified in the Article 6 of the HE MGA
- In single-stage call, submit your application letter as a part of the proposal → otherwise your contribution won't count towards the 45% threshold at the proposal eligibility check **NEW!**
- make sure that your legal entity is **not affiliated** directly or via a regional or national organisation **to an IHI JU private member** (COCIR, EFPIA (including Vaccines Europe), EuropaBio and MedTech Europe)
- read the IHI Guide on CPs <https://www.ihj.europa.eu/shape-our-future-research/become-contributing-partner>
- use the most updated CP application letter **template** and the CP **checklist** from IHI JU website
- still in doubt, send us an [email](#)

Useful documents

- Guide for Contributing Partners
 - [CP Application letters templates](#)
 - [CP Checklist](#)
- [Model Grant Agreement](#) (MGA) for Horizon Europe, including Annex 5 applicable to JUs
- [Draft AGA](#) annotated version of MGA (contains practical examples)
- [Frequently asked questions](#) for IHI Calls
- [IHI guide for applicants](#)
- [Annex to the budget and types of participants](#) for Call 9 and Call 10



Thank you for your attention

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After the webinar, send any questions to the **IHI Programme Office**

infodesk@ihi.europa.eu

contributingpartners@ihi.europa.eu **NEW!**